

WEST YORK AREA SCHOOL DISTRICT
JOB DESCRIPTION

JD.S-9 Groundskeeper

Position Title	Groundskeeper
Date Revised	May 2008
Building	District-Wide
Supervisor	Supervisor of Buildings and Grounds
Exemption Status	Non-Exempt
Bargaining Unit	Support
Educational Requirements/Experience	High school degree with experience in grounds and facilities maintenance.

ESSENTIAL JOB FUNCTIONS

Assist in interior and exterior maintenance, as needed.

Assist with the maintenance of all district vehicles.

Arrange to be on call to assist with district needs in the event of an emergency.

Mow and tend district properties.

Maintain and meet all requirements for pesticide applicator's license.

Must have a valid Pennsylvania State Driver's License.

Must have the ability to operate the district's vehicles in a safe and effective manner.

Groundskeeper is considered essential personnel and is required to report to work at his regularly scheduled time on inclement weather days, unless notified of a modified work schedule by his supervisor.

Attend training as prescribed by supervisor.

Must be able to speak clearly and distinctively; be able to read correspondence/computer screen; and have an auditory acuity sufficient to communicate via phone.

Must be courteous, congenial, cooperative, service-oriented, able to work independently or in a team (as circumstances warrant), and able to work with frequent interruptions.

Must be able to stand or walk 80% or more of shift; climb ladders; lift/carry up to 60 pounds or more; bend, twist, reach, stoop, crawl, grasp, and have sufficient dexterity to operate custodial equipment; read and understand Material Safety Data Sheets; and work either indoor or outdoor in temperatures ranging from below 32 degrees and above 100 degrees.

Must be able to communicate effectively with students, personnel at all levels, and members of the public; follow written and verbal directions; effectively read/comprehend at a level required by the position; perform computations; write/correspond clearly, concisely, and effectively; work independently or in a team; and exercise good judgment.

Perform other duties as assigned by supervisor.

The WYASD reserves the right to modify job descriptions, at any time, as deemed necessary, after consultation with employee.

The WYASD will provide reasonable accommodations in accordance with the Americans with Disability Act.

Reviewed and Agreed To By:	
Date - _____	Signature - _____